



Complete Landscaping Service

2410 North Crain Highway
Bowie, Maryland 20716
301.218.1800

Complete Landscaping Service is one of the largest privately owned, full service, award winning, landscaping companies in the Baltimore/Washington area.

Career Opportunity

We are currently seeking a **Foreman** with excellent organizational skills to manage an assigned crew to perform landscape maintenance or installation. This position is full-time, and year round.

Landscape Maintenance Foreman

Essential Duties and Responsibilities:

- Manage a crew of 3 to 5 assigned employees to perform the landscape maintenance of commercial landscape properties
- Work with Operations Manager to prepare schedule for all assigned properties
- Crews to perform all grounds management including; mowing, shrub trimming, pest management, and seasonal color installation.
- Review and submit time sheets for assigned crew daily

Qualifications:

To perform this job successfully, an individual must have good written and oral communication skills, and excellent organizational and time management skills. Applicant should possess horticultural or strong plant knowledge. CDL Driver's License and/or bilingual a plus!

Landscape Foreman

Essential Duties and Responsibilities:

- Manage a crew of 3 to 5 assigned employees to perform the installation of landscape projects at Complete Landscaping Service Quality Standard
- Work with Operations Manager to prepare schedule for all jobs
- Attend any required subcontractor's meetings on job sites
- Review and submit time sheets for assigned crews daily
- Coordinate purchasing of all materials needed to complete the job on schedule and within budget
- Document and submit any change order requests or ticket work promptly to General Contractor for approval



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Qualifications:

To perform this job successfully, an individual must have good written and oral communication skills, and excellent time management and organizational skills. Applicants should have a clean driving record. Special skills include ability to read blueprints and lay out jobs, large and small equipment operation, basic understanding of budgets and financial management, and working knowledge of how to complete various commercial scopes of work. Plant knowledge a plus, but not mandatory. CDL Driver's License and/or bilingual a plus!

Education and/or Experience

-Bachelor's degree, Associates Degree or Certificate in Landscape Management, Construction Management or Related Field

and/or

-2-3 years experience in landscape field and/or management/supervisory experience

Compensation

At Complete Landscaping Service, you'll receive a competitive compensation and benefits package, as well as the opportunity for professional growth.

Please contact Kasey Lane to set up a personal interview and facility orientation.

Phone: 301-218-1800

Fax: 301-390-5600

Email: klane@completelandscapingservice.com